

Clermont County Local Emergency Planning Committee

Meeting Minutes January 15, 2015

Attendees: Rob Alfieri, Karen Alsip, Bonna Bauer, Paul Braasch, Keven Clouse, Dwight Culbertson, Mark Day, Dan Deborde, Lisa Gatwood, Pam Haverkos, Paul Kamphaus, Tim Kelly, Bill Lohner, Brooke Matzen, David McCune, Thomas Patt, Melinda Payne, Mark Planck, Kevin Riley, Karl Schultz and John Thebout.

Topic	Discussion	Action Items
Call to Order	The meeting began at 1:32 p.m. with the Pledge of Allegiance.	
Approval of the Minutes	A motion was made by Brooke Matzen and seconded by Tom Patt to adopt the minutes from the September 18, 2014 meeting. The motion passed.	
New Business		
2015 LEPC Meeting Schedule	<p>The LEPC will meet as follows at 1:30 p.m. on the following date:</p> <ul style="list-style-type: none"> • Thursday, April 23, 2015 • Thursday, July 16, 2015 • Thursday, September 17, 2015 <p>Additional meetings may be scheduled if needed.</p> <p>A motion was made by Bonna Bauer and seconded by Paul Braasch to approve the 2015 LEPC meeting schedule. The motion passed.</p>	<ul style="list-style-type: none"> • EMA will send out meeting appointments to the LEPC. • EMA will post the meeting schedule on the EMA webpage.
Ongoing Business		
Spills	<p>Two (2) hazmat spills were reported between September 19th, 2014 and January 15th, 2015.</p> <ul style="list-style-type: none"> • October 7, 2014 – Transmission fluid/gasoline from multi-vehicle accident in Miami Township. • November 24, 2014 – Reported as 2 oz. of hydrazine at Duke Energy – Beckjord; substance was confirmed to be water. 	
Information Requests	EMA received two information requests since September 18, 2014. The first request was for parcels of land located at 1981 James E. Sauls Sr. Drive (IRG Batavia I, LLC; Ford Motor Batavia Transmission Plant; ZF Batavia, LLC) and 2035 Front Wheel Drive (United Way Mercury Response; Northside Health Center Mercury) in Batavia Township. The second request was for 527 Lila Avenue (Milford Main Middle School) in Milford. There was nothing to report for any of these locations.	
Tier II Reports	<p>Tier II Reporting is due by March 1, 2015. The SERC will be sending out the 2015 Emergency Planning and Community Right to Know Reporting Guidance today. This will include:</p> <ul style="list-style-type: none"> • 2015 SERC Facility Reporting Compliance Manual • Instructions for Oil and Gas Production/Storage Site • Instructions on how to submit and what to submit • Facility Annual Chemical Filing Fee Worksheet • Oil and Gas Extraction and Storage Site(s) Annual Filing Fee Worksheet 	<ul style="list-style-type: none"> • EMA will send electronic files out to the LEPC.

	<p>The packets should be delivered on or around January 22, 2015. There are no changes in reporting requirements. The SERC is encouraging facilities to submit via Tier 2 Submit: http://www2.epa.gov.epcra/tier2-submit-software.</p>	
Annual Exercise	<p>The Wayne Township hazmat spill response in August, 2013 has been approved by SERC for full-scale exercise credit for the first year of the 4 year cycle. We have met 8 of the 13 required objectives that must be tested during the 4 year exercise cycle.</p> <p>The Duke Energy – Beckjord Station – Ohio River Diesel Spill on August 18-23, 2014 in Pierce Township has been approved by the SERC for functional credit for the year 2. We met 4 of the 5 objectives tested in this incident. The group reviewed the corrective action plan for Objective 1: Initial Notification and the recommended actions for the LEPC from the Duke Energy After-Action Report.</p> <p>Clermont County will not be eligible for any additional real world incidents during Years 3 and 4 as only 2 real world incidents are allowed during the 4 year cycle,.</p> <p>We need to begin planning for a functional exercise for FY16 to test the EOC. The exercise is tentatively scheduled for the spring of 2016.</p>	
Budget	<p>A copy of the budget is attached to the minutes.</p>	
Hazardous Material Emergency Preparedness (HMEP) Grant	<p>The 21st Year HMEP Grant closed on September 30, 2014. A minimal amount of surplus will be rolled over to 2015.</p> <p>The 22nd Year Grant Application was due on December 15, 2014 to OEMA with a performance period of October 1, 2014 through September 30, 2015. EMA did not apply due to the new grant guidance and activities and the short window of opportunity. The grant can no longer pay for LEPC staff time to update the HazMat Plan. The grant allows for hiring contract support to update plans and coordinate exercises.</p> <p>EMA has received a Duke Energy Training Grant in the amount of \$5,000.00. These funds will be dedicated to the Functional Exercise in 2016.</p> <p>A PUCO (Public Utilities Company of Ohio) Planning and Training Grant is available. We will apply for this grant in 2015 to support our Functional Exercise in 2016. While no local match is required, it was noted that bonus points are received if there would be a local match.</p>	

FY15 State Emergency Response Commission Grant	The FY15 SERC Grant application has been completed and has been submitted to the Board of Commissioners for approval. The Grant application is due February 1, 2015 for the period of July 1, 2015 through June 30, 2016. EMA has applied for \$36,331.89 with an anticipated allotment of \$19,000.00.	<ul style="list-style-type: none"> Once approved by the BCC, EMA will submit the application to SERC.
FY13 State Homeland Security Program (SHSP)	<p>Our region received funding for two (2) of the regional projects.</p> <ul style="list-style-type: none"> Sustainment of the Type I HazMat teams Sustainment of Dive Team (Task Force 1) <p>These funds are administered by Hamilton County EMA. The grant performance period ends June 30, 2015.</p>	
FY14 Homeland Security Grant Program	<p>FY14 Homeland Security Grant Program</p> <p>The grant application was submitted 08/25/14 for the performance period of 09/01/14 through 06/30/16. The regional grant is competitive and heavily focused on sustainment of regional capabilities. The Southwest Ohio regional partners applied for six (6) projects of which two (2) have been funded:</p> <p>Butler County</p> <ul style="list-style-type: none"> Incident Management Teams (includes Butler County and Southwest Ohio Teams) <p>Hamilton County</p> <ul style="list-style-type: none"> Task Force 1 Dive Team (Clermont, Hamilton and Butler County) 	
Plan Presentation		
Ebola Virus Disease Annex	A working group was formed to draft a Plan for the preparation and response to a potential EVD (Ebola Virus Disease). Public Health, Fire Departments, Law Enforcement, EMA, Hospital and the Coroner were all represented.	
New Business		
2015-2017 Membership Nominations	<p>The next LEPC membership term begins August 15, 2015 and runs through August 14, 2017. Appointments need to be approved by the LEPC and the County Commissioners before they can be submitted to the SERC.</p> <p>At the April Meeting, we will have LEPC Applications available. Nominations will be approved by the LEPC at the July 16, 2015 meeting and the LEPC will appoint a Chair, Vice-Chair, Emergency Coordinator, Information Coordinator, etc.</p>	<ul style="list-style-type: none"> LEPC Application for Appointment for the 2015-2017 term will be sent to all current LEPC members
Dangerous Wild Animal Response Plan	The Dangerous Wild Animal Response Plan is up for the annual review. The Dangerous Wild Animal Planning Committee was formed to draft the original plan and complete the required annual review. The changes will be submitted to the Ohio Department of Agriculture.	
Department		

Reports		
Water Resources Department	Water Resources will be attending the kick-off meeting for the Ohio River Source Water Protection Initiative. The meeting will be held at the Greater Cincinnati Water Works and focus on ways to improve and protect drinking water.	
Mercy Health Clermont	With the closing of the Brown County General Hospital, Mercy Health reported that they have seen an increase in patients at their Mt. Orab facility. Minor renovations are in progress at Mercy Health Clermont Hospital location.	
Training	<p>All members, who have not completed basic NIMS training, are encouraged to take the following Incident Command System (ICS) Training, offered by FEMA, which is available online:</p> <ul style="list-style-type: none"> • IS-100.b Introduction to Incident Command System http://training.fema.gov/EMIWeb/IS/courseOverview.aspx?code=IS-100.b • IS-200.b ICS for Single Resources and Initial Action Incidents http://training.fema.gov/EMIWeb/IS/courseOverview.aspx?code=IS-200.b • IS-700.a National Incident Management System (NIMS) An Introduction http://training.fema.gov/EMIWeb/IS/courseOverview.aspx?code=IS-700.a • IS-800.b National Response Framework, An Introduction http://training.fema.gov/EMIWeb/IS/courseOverview.aspx?code=IS-800.b <p>Following is a list of regional training opportunities (January through April, 2015):</p> <ul style="list-style-type: none"> • Homeland Security Exercise and Evaluation Program (HSEEP) – January 28, 29 & 30, 2015 Location: Symmes Township • Disaster Management for Water & Wastewater Utilities – February 10-11, 2015 Location: Metropolitan Sewer District • Critical Infrastructure Key Resources Awareness Training – February 19, 2015 Location: Campbell County • Biological Incidents Awareness (AWR118) – February 25, 2015 Location: Green Township, Ohio • Donations and Volunteer Management Course (G-288) – April 15-16, 2015 Location: Campbell County • Natural Disaster Awareness for Caregivers of Senior Citizens Course – March 18, 2015 	

	<p>Location: Campbell County</p> <p>The National Weather Service is limited to the number of Weather Spotter Training classes they can hold this year due to the reduction in staff and the retirement of Mary Jo Parker last year. Clermont County will be partnering with Brown County to hold the training at a Mt. Orab location. In the past, this training was required to maintain Storm Ready status with the NWS; however, due to these constraints, they are being a little more lenient on this requirement.</p> <p>Melinda Payne, Systems Analyst/WebEOC Administrator, offers Basic and Advanced WebEOC training. No WebEOC trainings are scheduled at this time. Melinda can provide direct delivery training to your department/organization. Training is also available for various Microsoft Office software programs, i.e., Access, Excel, Word, etc. A basic computer skills class will be offered in near the future for those individuals who have limited computer skills. To register or schedule training, please contact Melinda Payne at mpayne@clermontcountyohio.gov or 513-735-8621.</p>	
EMA Report	<p>The All-Hazard Mitigation Plan was adopted on March 5th, 2014 by the BCC. We have one (1) year from the date of the adoption by the Board of County Commissioners to get all of the Townships, Villages and Cities to adopt the Plan. At this time, we are waiting on the Village of Neville to submit the adoption resolutions.</p> <p>The Ohio Safe Room Rebate Program provides a rebate to Ohio Homeowners for the purchase and installation of safe rooms. Homeowners selected for the program are eligible for a rebate of 75% of the cost to purchase and install a safe room up to a maximum of \$5,250.00. Interested residents should apply directly to Ohio EMA at https://ohiosharpp.ema.state.oh.us/SafeRoom2015/. The Ohio EMA is accepting application through January 31, 2015 at 5:00 p.m.</p> <p>The next Citizen Corps Council Quarterly Meeting is Tuesday, January 27, 2015 at 1:30 p.m. in the Emergency Operation Center (EOC). Anyone is welcome to attend. For additional information on the Citizen Corps Council or membership, contact clermontema@clermontcountyohio.gov.</p> <p>Ohio EMA has announced the appointment of a new Executive Director, Evan Schumann, who was formerly with the Ohio Task Force 1 out of Dayton.</p>	
Ohio EMA	<p>Keven Clouse informed the group that Evan Schumann, newly appointed OEMA Executive Director, has a strong Urban Search and Rescue (USAR) background.</p> <p>Keven Clouse, Field Liaison for the Southwest Ohio District, has accepted the position of State Exercise Coordinator for the State of Ohio. Pam Haverkos thanked him for over 23 years of</p>	

	<p>service to Clermont County and Southwest Ohio.</p> <p>Keven will be receiving The Alliance for Chemical Safety Award and will be recognized at the Alliance Awards Banquet on January 21, 2015. The Alliance's mission is to promote public understanding and involvement in chemical risk management.</p>	
Duke Energy	<p>Pam Haverkos announced that Tom Patt, Environmental Coordinator with Duke Energy, will be retiring on March 1, 2015 after 37 years. Tom provided a letter of resignation to the LEPC.</p> <p>Tom Patt reported that the Duke Energy – Beckjord Power Plant has transitioned into the shut-down mode. The property will remain with Duke and the facility will eventually be demolished. Mark Schmidt is the new Plant Operation Manager.</p> <p>The Zimmer Power Plant is in the process of being sold to Dynegey, Inc. If approved on January 29, 2015, the sale should be finalized on February 1, 2015.</p>	
Township Association	<p>A request was made for a list of the required training for any newly elected officials in Clermont County.</p>	
Office of Environmental Quality	<p>OEQ is currently looking for direction relative to the removal of waste in the event there is a reported case of Ebola (EVD). They have been told that the CDC (Center for Disease Control) is looking into this matter.</p>	
County Engineer	<p>Rob Alfieri reported that the Engineer's office is working to improve communications with the Public Works agencies throughout Clermont County. There are 29 different agencies that are responsible for the maintenance and/or repair of the roads in Clermont County.</p>	
Greater Cincinnati HazMat Unit (GCHMU)	<p>GCHMU reported on the following trainings in the area:</p> <ul style="list-style-type: none"> • GCMHU hosts training on the 2nd Saturday of every month. • Three (3) HazMat IQ trainings will be held in 2015. • Weather Spotter Training will be held in Green Township. 	
Clermont County Public Health	<p>The Clermont County General Health District has officially changed their name to Clermont County Public Health. The new name should make the agency's role and responsibilities more understandable to the community.</p>	
Next Meeting	<p>The next meeting will be April 23, 2015 at 1:30 p.m. in the Emergency Operation Center.</p>	
Adjournment	<p>A motion was made by Pam Haverkos and seconded by Tom Patt to adjourn the meeting. The motion passed and the meeting was adjourned at 3:07 p.m.</p>	