

Clermont County Local Emergency Planning Committee

Meeting Minutes April 23, 2015

Attendees: Rob Alfieri, Karen Alsip, Bonna Bauer, Keven Clouse, Mark Day, Dale Farmer, Lisa Gatwood, Pam Haverkos, Ed Humphrey, Paul Kamphaus, Tim Kelly, John Kiskaden, Brooke Matzen, David McCune, Melinda Payne, Steve Renninger, Laurie Schlueter, Karl Schultz, John Thebout, Bob Welch and Kathleen Williams.

Topic	Discussion	Action Items
Call to Order	The meeting began at 1:34 p.m. with the Pledge of Allegiance.	
Approval of the Minutes	A motion was made by Brooke Matzen and seconded by Bonna Bauer to adopt the minutes from the January 15, 2015 meeting. Ed Humphrey abstained. The motion passed.	
Ongoing Business		
Spills	No spills were reported from January 15, 2015 through April 23, 2015.	
Information Requests	<p>EMA received five (5) information requests since January 15, 2015.</p> <ul style="list-style-type: none"> • Original request to Clermont County Public Health relative to fuel oil spills of greater than 100 gallons over the past 10 years that impacted an inhabited residence in Clermont County. • Parcel of land located at 551 West Plane Street in Bethel, Ohio. • Parcel No. 413102E036, Bach-Buxton Road, 900 feet north of Clough Pike. • Parcel of land located 116 East Main Street in Amelia, Ohio. • Parcel of land located at 6411 Branch Hill Guinea Pike in Loveland, Ohio. <p>There were seven (7) incidents for the first request and nothing to report for the remaining four (4) locations.</p>	
Tier II Reports	<p>Tier II Reports were due by March 1, 2015.</p> <ul style="list-style-type: none"> • 81 Tier II Reports have been received • 1 first time filer • 33 EHS filers (includes one (1) first time filer and one (1) government agency) • 48 HS filers <p>In 2013, we had 85 Tier II filers. Five (5) EHS facilities are now below the threshold for reporting requirements and one (1) facility moved from an EHS facility to a HS facility.</p> <p>If any agency uses CAMEO and would like the information EMA has entered into CAMEO, please contact us at 732-7661 or clermontema@clermontcountyohio.gov to obtain a cd with the files.</p>	
Hazardous Material Response Plan Update (ESF 10)	The annual Hazardous Material Plan Update is due on or before 10/17/15. Since a comprehensive update was performed in 2013, the focus will be on changes to Tab A: EHS Hazard Vulnerability Analysis. We will be sending the respective Fire Departments updated Hazard Vulnerability Analysis for review during a future site visit to the EHS reporting facilities. Any recommended changes to the Plan should be forwarded to: clermontema@clermontcountyohio.gov .	<ul style="list-style-type: none"> • Discussion and review will be held at the July 16, 2015 meeting.

	The updated Plan will be submitted for adoption at the September 17 th , 2015 LEPC quarterly meeting.																																																																																											
Annual Exercise	<p>The 2016 LEPC Functional Exercise will test the Emergency Operation Center.</p> <table border="1" data-bbox="457 349 1438 873"> <thead> <tr> <th>Year</th> <th>2014</th> <th>2015</th> <th>2016</th> <th>2017</th> </tr> <tr> <td></td> <td>07/01/13 - 06/30/14</td> <td>07/01/14 - 06/30/15</td> <td>07/01/15 - 06/30/16</td> <td>07/01/16 - 06/30/17</td> </tr> </thead> <tbody> <tr> <td>Exercise Type</td> <td>Real Incident Full-Scale Credit</td> <td>Real Incident Functional Credit</td> <td>Functional</td> <td></td> </tr> <tr> <td>Event Synopsis</td> <td>Tank Truck Roll-over; 200 gallons of Aviation Fuel Spill (August 8, 2013 in Wayne Township)</td> <td>Duke Energy - Beckjord Station - Ohio River Diesel Spill (August 18-23, 2014 in Pierce Township)</td> <td></td> <td></td> </tr> <tr> <td colspan="5">Objectives Tested</td> </tr> <tr> <td>1 - Notification</td> <td>X</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>2 - Incident Assessment</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>3 - Incident Command</td> <td>X</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>4 - EOC</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>5 - Resource Management</td> <td>X</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>6 - Communications</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>7 - Response Personnel Safety</td> <td>X</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>8 - Population Protective Actions</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>9 - Emergency Public Information</td> <td></td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>10 - Traffic and Access Control</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>11 - Shelter Management</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>12 - Emergency Medical Services</td> <td>X</td> <td></td> <td></td> <td></td> </tr> <tr> <td>13 - Hospital Services</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>EMA is seeking volunteers to participate on the Exercise Planning Team. Representation is needed from Fire, Law Enforcement, HazMat, Hospital, Public Health, EPA and Red Cross. Brooke Matzen and Bonna Bauer volunteered. Chief B.J. Jetter was volunteered to represent the Fire Service.</p> <p>EMA has received 3 vendor quotes for exercise contract support. The prices range from \$10,250 to \$16,770. In 2014 Duke Energy made a \$5,000 donation for the LEPC Training and Exercise Program. EMA would like to apply for \$5,250 from Public Utilities Commission of Ohio (PUCO) to cover the remaining costs to facilitate the exercise. PUCO will be reviewing applications in June and grant notification would be made by the end of June.</p>	Year	2014	2015	2016	2017		07/01/13 - 06/30/14	07/01/14 - 06/30/15	07/01/15 - 06/30/16	07/01/16 - 06/30/17	Exercise Type	Real Incident Full-Scale Credit	Real Incident Functional Credit	Functional		Event Synopsis	Tank Truck Roll-over; 200 gallons of Aviation Fuel Spill (August 8, 2013 in Wayne Township)	Duke Energy - Beckjord Station - Ohio River Diesel Spill (August 18-23, 2014 in Pierce Township)			Objectives Tested					1 - Notification	X	X			2 - Incident Assessment	X				3 - Incident Command	X	X			4 - EOC					5 - Resource Management	X	X			6 - Communications	X				7 - Response Personnel Safety	X	X			8 - Population Protective Actions					9 - Emergency Public Information		X			10 - Traffic and Access Control	X				11 - Shelter Management					12 - Emergency Medical Services	X				13 - Hospital Services					
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Budget	A copy of the budget is attached to the minutes.																																																																																											
Hazardous Material Emergency Preparedness	The 22 nd Year Grant Application was due on December 15, 2014 to OEMA with a performance period of October 1, 2014 through September 30, 2015. EMA did not apply due to changes in eligible activities and the short performance period. The grant can no longer pay for LEPC staff																																																																																											

(HMEP) Grant	time to update the HazMat Plan. The grant allows for hiring contract support to update plans and coordinate exercises.	
FY16 State Emergency Response Commission Grant	The FY16 SERC Grant application was approved by the Board of Commissioners on January 28, 2015 for the period of July 1, 2015 through June 30, 2016. EMA has applied for \$36,331.89. Last year we received \$19,000.00.	
FY13 State Homeland Security Program (SHSP)	<p>Our region received funding for two (2) regional projects.</p> <ul style="list-style-type: none"> • Sustainment of the Type I HazMat teams – Administered by Hamilton County EMA • Sustainment of Dive Team (Task Force 1) – Administered by Butler County EMA <p>The grant performance period ends June 30, 2015.</p>	
FY14 Homeland Security Grant Program (HSGP)	<p>FY14 Homeland Security Grant Program</p> <p>The Southwest Ohio regional partners applied for six (6) projects of which two (2) were funded:</p> <ul style="list-style-type: none"> • Incident Management Teams (includes Butler County and Southwest Ohio Teams) FUNDED • Task Force 1 Dive Team (Clermont, Hamilton and Butler County) FUNDED • Regional HazMat Sustainment – NOT FUNDED • Urban Search & Rescue Sustainment – NOT FUNDED • Regional Public Information Plan – NOT FUNDED • Butler County EOC Upgrades – NOT FUNDED <p>Feedback was requested from Ohio EMA on the regional grant submissions. The two comments received were the need for a terrorism nexus and some of the projects were not regionally deployable assets.</p>	
FY15 Homeland Security Grant Program	<p>FEMA has released the notice of funding opportunity on April 2, 2015. Ohio was awarded \$7,698,000.00. The State must pass through 80% for local programs and \$1,924,500.00 has to be dedicated to law enforcement terrorism prevention. The State has to submit their application by May 19, 2015.</p> <p>The Key Changes to the FY14 Homeland Security Grant Program:</p> <ul style="list-style-type: none"> • Performance Period has been changed to 36 months • The number of urban areas was reduced from 39 to 28. Cleveland, Columbus and Cincinnati were dropped from the Urban Area Security Initiative Program. <p>It is anticipated that the State will release a local guidance and application kit which will outline</p>	

	<p>the state’s funding requirements. It is anticipated that the program will remain competitive, regional (2 or more counties), deployable assets and heavily focused on sustainment.</p> <p>If you have a regional project, please work with your regional counterparts to begin refining the project. The County EMA Directors will be meeting on May 14th to discuss the FY15 HSGP process to determine which projects will be pursued, the grant administrative agency and the POC of drafting the Investment Justifications.</p> <p>We are also looking for interested volunteers to participate on the State’s Peer Review Panel. Last year, our region was not represented. Brooke Matzen volunteered.</p>	
New Business		
2015 – 2017 Membership	<p>The membership roster nominations are due to the State Emergency Response Commission on August 15th. Please submit your signed membership forms to Karen Alsip. We will compile the list of members who want to remain on the committee and discuss the final recommendations at the July Meeting. The LEPC will present the recommendations to the Board of County Commissioners, who will authorize the submission to the SERC.</p>	
PUCO Grant	<p>A motion was made by Ed Humphrey and seconded by Bonna Bauer to apply for the PUCO Grant to cover the additional expenses to hire an exercise support contractor to facilitate the Functional Exercise. The motion passed.</p> <p>A motion was made by Bonna Bauer and seconded by Brooke Matzen to allow EMA to encumber the necessary funds to hire the exercise contractor using Duke Energy donation and PUCO grant funds. In the event that the PUCO grant is not approved, authorize the use of SERC funds to cover the remaining expenses. The motion passed.</p>	
Presentations		
Points of Dispensing (POD) and Strategic National Stockpile (SNS) Plan Review	<p>Tim Kelly, Assistant Health Commissioner, with the Clermont County Public Health conducted a review of the Points of Dispensing (POD) and Strategic National Stockpile (SNS) Mass Prophylaxis Plan. Mr. Kelly reviewed the structure of the plan under Emergency Support Function (ESF) 8 and the supporting tabs of the plan including a review of the main Point of Dispensing (POD) Plan. Mr. Kelly further covered staffing and management at the PODS, standing orders and resource request procedures. Mr. Kelly indicated the Public Health has worked with specific support agencies listed in the plan to ensure they understand their roles and responsibilities and asked the committee for any feedback or comments concerning the plan. No questions or comments were made after the review of the plan.</p>	
Case Study: Mid-	Steve Renninger, US Environmental Protection Agency (EPA), and Dale Farmer, Ohio	

Valley Pipeline Spill	Environmental Protection Agency (EPA), presented on the Mid-Valley Pipeline Crude Oil Release that occurred in Colerain Township in March 2014. The presentation demonstrated the use of the Incident Command System (ICS) and the planning cycle utilized during the incident.																																											
Department Reports																																												
Water Resources Department	Water Resources will be attending the Greater Cincinnati Water Works source water protection planning meeting on April 24, 2015 for the Ohio River Source Water Protection Plan. The focus of the Plan is to develop protection strategies to improve and protect drinking water.																																											
EMA Report	<p>We had Ohio River flooding between March 7 and March 19, 2015. The river crested at 57.72 feet at the Cincinnati gauge. Seventeen (17) structures in Clermont County were impacted.</p> <table border="1" data-bbox="373 537 1360 704"> <thead> <tr> <th></th> <th>Destroyed</th> <th>Major</th> <th>Minor</th> <th>Affected</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Monroe Township</td> <td>0</td> <td>0</td> <td>0</td> <td>3</td> <td>2</td> </tr> <tr> <td>Pierce Township</td> <td>0</td> <td>0</td> <td>1</td> <td>0</td> <td>1</td> </tr> <tr> <td>Village of New Richmond</td> <td>0</td> <td>1</td> <td>3</td> <td>9</td> <td>13</td> </tr> <tr> <td>Total:</td> <td>0</td> <td>1</td> <td>4</td> <td>12</td> <td>17</td> </tr> </tbody> </table> <p>Shelters were opened, including a pet friendly shelter, but neither was utilized.</p> <p>The cost to the local municipalities for response and recovery operations was:</p> <table data-bbox="457 862 961 1068"> <tbody> <tr> <td>Village of New Richmond</td> <td>\$ 40,301</td> </tr> <tr> <td>Village of Moscow</td> <td>\$ 2,704</td> </tr> <tr> <td>Pierce Township</td> <td>\$ 4,711</td> </tr> <tr> <td>Washington Township</td> <td>\$ 4,334</td> </tr> <tr> <td><u>Clermont County</u></td> <td><u>\$266,023</u></td> </tr> <tr> <td>Total Cost:</td> <td>\$318,073</td> </tr> </tbody> </table> <p>The All-Hazard Mitigation Plan was adopted on March 5th, 2014 by the BCC. We had 1 year from the date of the adoption by the Board of County Commissioners to get all of the Cities, Townships and Villages to adopt the Plan. All jurisdictions have adopted the plan with the exception of New Richmond who has a stand-alone plan.</p> <p>We received notification that Ohio EMA will be auditing our Emergency Operation Plan (EOP) in 2016. We are in the process of updating the plan – in sections</p> <ul style="list-style-type: none"> • Base Plan • Damage Assessment 		Destroyed	Major	Minor	Affected	Total	Monroe Township	0	0	0	3	2	Pierce Township	0	0	1	0	1	Village of New Richmond	0	1	3	9	13	Total:	0	1	4	12	17	Village of New Richmond	\$ 40,301	Village of Moscow	\$ 2,704	Pierce Township	\$ 4,711	Washington Township	\$ 4,334	<u>Clermont County</u>	<u>\$266,023</u>	Total Cost:	\$318,073	
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- Long Term Recovery

We have completed the Flood Annex and the Ebola Annex. We will be reaching out to different stakeholder groups for support on updating the EOP. Volunteers are encouraged.

The next Citizen Corps Council Quarterly Meeting is Tuesday, April 28, 2015 at 1:30 p.m. in the Emergency Operation Center (EOC). Anyone is welcome to attend. For additional information on the Citizen Corps Council or membership, contact clermontema@clermontcountyohio.gov.

EMA is now required to participate/sign-off on all of the School Emergency Response Plans. If you are working with schools on their plans, please let us know, since the ORC change hasn't been clearly communicated to the schools.

Paradigm will be hosting Pipeline Safety Meetings in our region. The meetings focus on emergency response and damage prevention. The meetings are scheduled for:

- May 13, 2015 at 5:30 p.m. at the Lebanon Conference & Banquet Center, 121 South Broadway, Lebanon, Ohio 45036 (Warren County covering Brown, Clermont, Clinton, Highland and Warren Counties)
- May 14, 2015 at 5:30 p.m. at the Courtyard by Marriott – Hamilton, 1 Riverfront Plaza, Hamilton, Ohio 45011 (Butler County covering Butler, Hamilton, Montgomery and Preble).

Aerial gypsy moth larvae treatments are scheduled in Goshen Township between mid-May to mid-June by the Ohio Department of Agriculture.

All members, who have not completed basic NIMS training, are encouraged to take the following Incident Command System (ICS) Training, offered by FEMA, which is available online:

- IS-100.b Introduction to Incident Command System
<http://training.fema.gov/EMIWeb/IS/courseOverview.aspx?code=IS-100.b>
- IS-200.b ICS for Single Resources and Initial Action Incidents
<http://training.fema.gov/EMIWeb/IS/courseOverview.aspx?code=IS-200.b>
- IS-700.a National Incident Management System (NIMS) An Introduction
<http://training.fema.gov/EMIWeb/IS/courseOverview.aspx?code=IS-700.a>
- IS-800.b National Response Framework, An Introduction
<http://training.fema.gov/EMIWeb/IS/courseOverview.aspx?code=IS-800.b>

	<p>The following advanced training courses are highly recommended for those individuals who would have a role in the Emergency Operation Center and provides training and resources for personnel who require advanced knowledge and application of the ICS. These courses are offered in classroom settings by various agencies:</p> <ul style="list-style-type: none"> • ICS 300 (Intermediate ICS for Expanding Incidents) is a 2.5 day course • ICS-400 (Advanced Command and General Staff Complex Incidents) is a 2 day course <p>The group discussed the possibility of tracking ICS training of EOC Core Team and LEPC Members. EMA will work on gathering updated information on ICS training.</p>	
County Engineer	<p>Rob Alfieri reported that the Engineer's office is continuing to work with the Public Works agencies throughout Clermont County to improve communications. There are 29 different agencies that are responsible for the maintenance and/or repair of the roads in Clermont County.</p>	
Ohio EMA	<p>John Born, Director of the Department of Public Safety, and Craig Butler, Director of the Ohio Environmental Protection Agency, are the new chairs of the State Emergency Response Commission (SERC). Jeff Beattie will continue to be Clermont County's point of contact with the SERC.</p> <p>Keven announced that the Ohio EPA is charged with creating a Harmful Algal Blooms (HAB) Plan. Additional information will be available in the future.</p> <p>Pam Haverkos reminded the group that Keven has accepted the position of State Exercise Coordinator for the State of Ohio and that this would probably be his last meeting. Pam thanked him for his service to Clermont County and Southwest Ohio.</p>	
Department of Public Safety Services	<p>John Kiskaden reported that the radio transfers for the Law Enforcement should be complete by 6:00 a.m. on May 11th, 2015 and for all others by 6:00 a.m. on May 12th, 2015.</p>	
Next Meeting	<p>The next meeting will be July 16, 2015 at 1:30 p.m. in the Emergency Operation Center.</p>	
Adjournment	<p>A motion was made by Pam Haverkos and seconded by Mark Day to adjourn the meeting. The motion passed and the meeting was adjourned at 3:47 p.m.</p>	