

Clermont County Local Emergency Planning Committee

Meeting Minutes September 17, 2015

Attendees: Karen Alsip, Mark Baird, Bonna Bauer, Paul Braasch, Carolyn Burch, Dwight Culbertson, Dale Farmer, Pam Haverkos, Paul Kamphaus, Tim Kelly, John Kiskaden, Carl Lamping, Bill Lohner, Brooke Matzen, Joe Palmer, Melinda Payne, Shawn Riley, Laurie Schlueter, Darren Schmutde, Karl Schultz, John Thebout, and Kathleen Williams.

Topic	Discussion	Action Items
Call to Order	The meeting began at 1:43 p.m. with the Pledge of Allegiance.	
Approval of the Minutes	A motion was made by Karl Schultz and seconded by Paul Braasch to adopt the minutes from the July 16, 2015 meeting. The motion passed.	
Ongoing Business		
Spills	<p>One (1) spills was reported from July 16, 2015 through September 17, 2015:</p> <ul style="list-style-type: none"> • July 8, 2015: Transformer pole fell spilling 15-20 gallons of transformer fluid, which was not substantiated, into a field, affecting a small stream nearby in the Village of New Richmond. 	
Information Requests	<p>EMA received one (1) information request since July 16, 2015 relative to the location of Frisch's on State Route 125 near I-275. Three (3) spills, leaks or releases were reported and two (2) locations were reported for storage of hazardous materials in the area nearby.</p> <p>Brooke Matzen reported a spill of high-octane fuel occurred in Goshen Township on July 25, 2015. Brooke to forward more information to EMA.</p>	
Tier II Reports	<p>In 2014, Clermont County had a total of 81 facilities (33 EHS filers and 48 HS Filers).</p> <p>Tier II Reports are due March 1, 2016. The County is migrating to a new Content Management System. As soon as EMA migrates to the new system, we will be adding reporting information to the page.</p> <p>If any agency uses CAMEO and would like the information EMA has entered into CAMEO, please contact us at 732-7661 or clermontema@clermontcountyohio.gov to obtain a cd with the files.</p>	
Hazardous Material Response Plan Update (ESF 10)	<p>The annual Hazardous Material Plan Update (ESF 10) is due on or before 10/17/15. Tab A: Hazard Vulnerability Analysis is updated annually for EHS facilities. In the past, the HS facilities were not referenced in the plan, so Tab B has been added to include an abbreviated Hazard Vulnerability Analysis for these facilities.</p> <p>A motion was made by Paul Braasch and seconded by Brooke Matzen to adopt Resolution #01-15 relative to the 2015 Clermont County Hazardous Material Plan Update. The motion passed.</p>	<ul style="list-style-type: none"> ○ EMA will submit the <i>2015 Hazardous Material Response Plan Update (ESF 10)</i> to the SERC before October 17, 2015.
Annual Exercise	We are in Year 3 of the 4 Year cycle. The 2016 LEPC Functional Exercise will test the Emergency	

Operation Center with the following objectives being tested:

- EOC
- Population Protective Actions
- Emergency Public Information
- Shelter Management
- Hospital Services
- Mass Care
- Community Recovery

Year	2014	2015	2016	2017
	07/01/13 - 06/30/14	07/01/14 - 06/30/15	07/01/15 - 06/30/16	07/01/16 - 06/30/17
Exercise Type	Real Incident Full-Scale Credit	Real Incident Functional Credit	Functional	
Event Synopsis	Tank Truck Roll-over; 200 gallons of Aviation Fuel Spill (August 8, 2013 in Wayne Township)	Duke Energy - Beckjord Station - Ohio River Diesel Spill (August 18-23, 2014 in Pierce Township)		
Objectives Tested				
1 - Notification	X	X		
2 - Incident Assessment	X			
3 - Incident Command	X	X		
4 - EOC				
5 - Resource Management	X	X		
6 - Communications	X			
7 - Response Personnel Safety	X	X		
8 - Population Protective Actions				
9 - Emergency Public Information		X		
10 - Traffic and Access Control	X			
11 - Shelter Management				
12 - Emergency Medical Services	X			
13 - Hospital Services				

The Initial Planning Meeting was held earlier this morning and the exercise is scheduled for January 14, 2015 from 9:00 a.m. to 3:00 p.m. in the EOC. A contract has been executed by the Board of County Commissioners with Armada for exercise support.

Membership

Applications for appointment of Joseph Palmer, Clermont County Prosecutor, for the replacement of David McCune, and Carl Lamping, Clermont County Building Inspection Department, as an additional member, were accepted for LEPC membership.

A motion was made by Karl Schultz and seconded by Brooke Matzen to accept the applications for membership to the LEPC for David McCune (Other - Attorney) and Carl Lamping (Other -Building Inspection). The motion passed.

- EMA will prepare the paperwork for submittal of the applications to the BCC for their approval.

Budget	A copy of the budget is attached to the minutes.																																																							
FY16 State Emergency Response Commission Grant	The FY16 SERC Grant covers the period of July 1, 2015 through June 30, 2016. The revenue amount of \$18,533.00 was received on August 26, 2015.																																																							
Hazardous Material Emergency Preparedness (HMEP) Grant	The grant period is October 1, 2015 through September 30, 2016; however, EMA has not yet received the application. Due to the short response period to submit an application, please let us know if anyone has an interest in eligible training.																																																							
FY13 State Homeland Security Program (SHSP)	Our region received funding for two (2) regional projects. <ul style="list-style-type: none"> • Sustainment of the Type I HazMat teams – Administered by Hamilton County EMA • Sustainment of Dive Team (Task Force 1) – Administered by Butler County EMA The grant performance period ends June 30, 2015.																																																							
FY14 Homeland Security Grant Program (HSGP)	The Southwest Ohio regional partners received funding for two (2) projects: <ul style="list-style-type: none"> • Incident Management Teams (includes Butler County and Southwest Ohio Teams) • Task Force 1 Dive Team (Clermont, Hamilton and Butler County) The grant performance period ends June 30, 2016.																																																							
FY15 Homeland Security Grant Program	Investment applications for sixteen (16) projects for the FY15 Homeland Security Grant Program were submitted to Ohio EMA on August 28, 2015. <table border="1" data-bbox="470 873 1335 1305"> <thead> <tr> <th>Project</th> <th>Est. Cost</th> <th>Administrative Agency</th> </tr> </thead> <tbody> <tr> <td>1. Regional Exercise</td> <td>\$50,000.00</td> <td>HC EMA</td> </tr> <tr> <td>2. HC USAR</td> <td>\$75,000.00</td> <td>HC EMA</td> </tr> <tr> <td>3. Regional HazMat</td> <td>\$76,278.00</td> <td>HC EMA</td> </tr> <tr> <td>4 Bomb Units (Bomb Suits)</td> <td>\$120,000.00</td> <td>HC EMA</td> </tr> <tr> <td>5. Bomb Units (X-ray, SCBA, and Thermal Imaging)</td> <td>\$181,700.00</td> <td>HC EMA</td> </tr> <tr> <td>6. Bomb K-9</td> <td>\$20,000.00</td> <td>HC EMA</td> </tr> <tr> <td>7. Regional Training</td> <td>\$65,000.00</td> <td>HC EMA</td> </tr> <tr> <td>8. Strategic Public Info Plan</td> <td>\$70,000.00</td> <td>HC EMA</td> </tr> <tr> <td>9. Water/Dive</td> <td>\$51,930.00</td> <td>BC EMA</td> </tr> <tr> <td>10. CFD Tech Rescue</td> <td>\$75,000.00</td> <td>HC EMA</td> </tr> <tr> <td>11. Butler/Warren Tech Rescue</td> <td>\$14,500.00</td> <td>BC EMA</td> </tr> <tr> <td>12. MCI / Decon Sustainment</td> <td>\$19,648.00</td> <td>HC EMA</td> </tr> <tr> <td>13. Sustainment of RAVEN</td> <td>\$75,000.00</td> <td>HC EMA</td> </tr> <tr> <td>14. Sustainment of WebEOC</td> <td>\$70,000.00</td> <td>HC EMA</td> </tr> <tr> <td>15. HCFCA Mobile Command</td> <td>\$8,755.00</td> <td>HC EMA</td> </tr> <tr> <td>16. CERT Program</td> <td>\$4,840.00</td> <td>HC EMA</td> </tr> <tr> <td>Total Requested:</td> <td>\$977,651.00</td> <td></td> </tr> </tbody> </table> <p>Nick Crosley from Hamilton County EMA is representing our region in the grant peer review process. The following projects were kicked out by the Ohio EMA review: 13. Sustainment of RAVEN; 14. Sustainment of WebEOC; and 16. CERT Program</p>	Project	Est. Cost	Administrative Agency	1. Regional Exercise	\$50,000.00	HC EMA	2. HC USAR	\$75,000.00	HC EMA	3. Regional HazMat	\$76,278.00	HC EMA	4 Bomb Units (Bomb Suits)	\$120,000.00	HC EMA	5. Bomb Units (X-ray, SCBA, and Thermal Imaging)	\$181,700.00	HC EMA	6. Bomb K-9	\$20,000.00	HC EMA	7. Regional Training	\$65,000.00	HC EMA	8. Strategic Public Info Plan	\$70,000.00	HC EMA	9. Water/Dive	\$51,930.00	BC EMA	10. CFD Tech Rescue	\$75,000.00	HC EMA	11. Butler/Warren Tech Rescue	\$14,500.00	BC EMA	12. MCI / Decon Sustainment	\$19,648.00	HC EMA	13. Sustainment of RAVEN	\$75,000.00	HC EMA	14. Sustainment of WebEOC	\$70,000.00	HC EMA	15. HCFCA Mobile Command	\$8,755.00	HC EMA	16. CERT Program	\$4,840.00	HC EMA	Total Requested:	\$977,651.00		
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New Business		
2016 Meeting Schedule	<p>The LEPC will meet on the fourth Thursday of the month at 1:30 p.m. on the following dates:</p> <ul style="list-style-type: none"> • January 28, 2016 • April 28, 2016 • July 21, 2016 (3rd Thursday due to Fair Week) • September 22, 2016 <p>A motion by Brooke Matzen and seconded by Bonna Bauer to approved the 2016 meeting schedule for the LEPC. The motion passed.</p>	<ul style="list-style-type: none"> ○ EMA will send out calendar appointments for the 2016 meetings.
NIMS Compliance – Incident Command System Training	<p>EMA has compiled all of the National Incident Management System (NIMS) training records that we had on file. This information is required to be in compliance for the Homeland Security Grant Program. We have reached out to the Fire and Police Departments to verify staff training records. The following is a list of Basic NIMS Training and Advanced NIMS training:</p> <p>Basic NIMS Training (offered online - links provided below)</p> <ul style="list-style-type: none"> • IS-100.b Introduction to Incident Command System http://training.fema.gov/EMIWeb/IS/courseOverview.aspx?code=IS-100.b • IS-200.b ICS for Single Resources and Initial Action Incidents http://training.fema.gov/EMIWeb/IS/courseOverview.aspx?code=IS-200.b • IS-700.a National Incident Management System (NIMS) An Introduction http://training.fema.gov/EMIWeb/IS/courseOverview.aspx?code=IS-700.a • IS-800.b National Response Framework, An Introduction http://training.fema.gov/EMIWeb/IS/courseOverview.aspx?code=IS-800.b <p>Advanced NIMS Training (classroom training)</p> <ul style="list-style-type: none"> • ICS-300 Intermediate ICS for Expanding Incidents • ICS-400 Advanced for Command and General Staff 	<ul style="list-style-type: none"> ○ EMA will send out a survey to LEPC members to obtain NIMS training courses completed.
Greater Cincinnati HazMat Unit Contract	<p>The Greater Cincinnati HazMat Unit Contract is up for renewal on January 1st, 2016. The amount of the contract will remain the same at \$0.1275 per resident (based on the 2010 census). The total amount of the contract is \$25,163.78.</p> <p>The Contract includes provisions for hazardous materials planning, training, exercise support, and</p>	<ul style="list-style-type: none"> ○ EMA will proceed with the submittal of the contract for approval by the Board of County Commissioners.

	<p>hazardous materials response support.</p> <p>A motion was made by Paul Braasch and seconded by John Kiskaden to approve the submission of the renewal contract to the Board of County Commissioners and to authorize the expenditure of funds. Brooke Matzen abstained. The motion passed.</p>	
Presentations		
Emergency Support Function 5: Emergency Management Annex	Melinda provided a brief overview of the Emergency Support Function 5: Emergency Management Annex. A copy of the presentation is attached.	
Booming	Dale Farmer, U.S. Environmental Protection Agency, provided a brief presentation of the booming along the Ohio River and the Mill Creek. A copy of the presentation is attached.	
Department Reports		
Office of Public Information	Kathleen Williams reported that a draft of the ESF 15: Emergency Public Information should be completed within the next couple of weeks. She suggested meeting with public information officers from other municipalities to share information and get a better handle on coordinating public information.	
EMA Report	<p>The draft After Action Report for the Ohio River Flood Response, March 7-9, 2015, has been sent to the impacted jurisdictions for review. Comment period will end September 30, 2015.</p> <p>We received notification that Ohio EMA will be auditing our Emergency Operation Plan in 2016. We are in the process of updating the plan – in sections</p> <ul style="list-style-type: none"> • Base Plan - pending BCC promulgation • ESF 5 – EMA & EOC • Damage Assessment • Long Term Recovery <p>As draft plans are completed, they will be sent out for review and comments.</p> <p>The next Citizen Corps Council meeting is October 27th at 1:30 pm in the EOC. The Citizen Corps Council supports the Citizen Corps Programs as well as integrates the faith-based, nonprofit, and private sector partners who will support response, recovery and mitigation activities in a large scale event (e.g. Long Term Recovery, Coordination of Donations, Volunteers, Mass Care, etc.). For</p>	

	<p>additional information on the Citizen Corps Council or membership, contact clermontema@clermontcountyohio.gov</p> <p>The State has sent out updated guidance for the School Emergency Response Plans. For the most current information go to: https://saferschools.ohio.gov/content/school_safety_plans</p>	
Clermont Public Health	<p>Tim Kelly reported on the algae blooms that have appeared in the Ohio River. Multiple state and local organizations including Clermont County Public Health, Cincinnati Health Department, Northern Kentucky Health Department, Hamilton County Public Health, Ohio EPA, Greater Cincinnati Water Works Department (GCWW), Kentucky Division of Water, and Ohio River Valley Water Sanitation Commission (ORSANCO) – are continuously monitoring and analyzing the presence of algae in the Greater Cincinnati/Northern Kentucky portion of the Ohio River. For tips to avoid becoming ill from contact with blue-green algae, visit the Clermont Public Health website at http://www.clermonthhealthdistrict.org/.</p>	
Ohio EMA	<p>The LEPC Fall Conference will be held on September 22-23, 2016 at the Ohio State Highway Patrol Training Academy in Columbus, Ohio.</p>	
Greater Cincinnati HazMat Unit	<p>Greater Cincinnati HazMat has purchased two (2) new vehicles which should be available in November 2016.</p>	
Next Meeting	<p>The next meeting will be January 28, 2016 at 1:30 p.m. in the Emergency Operation Center.</p>	
Adjournment	<p>A motion was made by Pam Haverkos and seconded by Brooke Matzen to adjourn the meeting. The motion passed and the meeting was adjourned at 3:01 p.m.</p>	