

Clermont County Local Emergency Planning Committee

Meeting Minutes April 17, 2014

Attendees: Rob Alfieri, Karen Alsip, Bonna Bauer, Pam Broughton, Keven Clouse, Dwight Culbertson, Dan Deborde, Lisa Gatwood, Ed Humphrey, B.J. Jetter, Paul Kamphaus, Brooke Matzen, David McCune, Thomas Patt, Sam Salyer, Sandra Salyer, Laurie Schlueter, Karl Schultz, and John Thebout.

Topic	Discussion	Action Items
Call to Order	The meeting began at 1:36 pm with the Pledge of Allegiance.	
Approval of the Minutes	A motion was made by Karl Schultz and seconded by Brooke Matzen to adopt the minutes from the January 16, 2014 meeting. The motion passed.	
Ongoing Business		
Spills	<p>Four hazmat spills were reported between December 27th, 2013 and April 17th, 2014.</p> <ul style="list-style-type: none"> • December 27, 2013: Mineral oil spill at Duke Energy transformer in Union Township • February 19, 2014: Gasoline spill from a vehicle accident into small stream • February 19, 2014: Diesel fuel spill into retention pond at the Starlight Drive-In • March 15, 2014: Mercury spill in Miami Township 	
Information Requests	EMA received seven (7) information requests since January 16, 2014. All of the requests were received from environmental consulting firms, of which five of them were for land parcels in Amelia, Loveland, and Milford. The other two (2) requests were for the Duke Generating Stations located in Moscow and New Richmond.	
Tier II Reports	<p>Tier II Reports were due by March 1, 2014.</p> <ul style="list-style-type: none"> • 81 Tier II Reports have been received to date • 37 EHS filers, which includes one (1) first time filer and one (1) government agency • 44 HS filers, which includes one (1) first time filer • 3 facilities with four (4) locations have not yet filed their report and have been sent the first non-filer letter. 	<ul style="list-style-type: none"> ○ EMA will send out second reminder letters to the non-filers by May 1st if they are not received.
Blue Grass Pipeline	A meeting was held this week in Brown County with property owners. No other updates are available at this time. Williams is still working with land owners to obtain the easements. The pipeline will transport liquid natural gas products from northern Ohio and Pennsylvania through the southeast corner of Clermont County down to the Gulf of Mexico.	
Annual Exercise	<p>Clermont County received full-scale exercise credit in 2014 for the incident in Wayne Township in August, 2013, having met 8 of the 13 required objectives.</p> <p>We have some flexibility for the 2015 exercise cycle which runs 07/01/14 through 06/30/15. We need to begin preparing for the 2015 exercise. Bonna Bauer reported that Clermont Mercy Hospital is required to complete an exercise before the end of calendar year 2014. A request was made to recruit volunteers for an exercise committee. Bonna Bauer, Brooke Matzen, Paul Kamphaus volunteered. The committee recommended including Kevin Riley, Steve Kelly and the</p>	<ul style="list-style-type: none"> ○ EMA will convene an Exercise Planning Committee Meeting

	<p>new American Red Cross representative to serve on the committee.</p> <p>The group discussed doing a tabletop exercise, involving Objectives 8, 9, 11 and 13, in the fall of 2014. The group discussed exercising an event that would require the evacuation of homes and have a longer duration. The tabletop could focus on the planning considerations should an event last 12+ hours with a heavy emphasis on mass care and sheltering.</p>	
WebEOC Training	Melinda Payne, Systems Analyst/WebEOC Administrator, is working on an advanced WebEOC training, which is more in-depth and will also include a scenario-based exercise.	
2014 Budget	A copy of the budget is attached to the minutes.	
Hazardous Material Emergency Preparedness (HMEP) Grant	<p>The 20th Year HMEP Grant closed on September 30, 2013. Clermont County received the full federal reimbursement approved within the grant. No supplemental funds were made available for the overages in exercise expenses.</p> <p>The 21st Year Grant Application has been submitted to OEMA. Clermont County requested \$400 (local match \$100) Planning funds to cover expenses to update the HazMat Plan and \$3600 (\$900 local match) in Training funds for the Managing Gas Emergencies for 1st Responders course. The State did not approve the Training Funds; however, they will be including this training in the approved list in the Grant Guidance for the 22nd Year Grant.</p>	
State Emergency Response Commission Grant	The FY15 SERC Grant application was approved by the Board of Commissioners and submitted to the State by the due date of February 1, 2014. This grant year covers the period of July 1, 2014 through June 30, 2015. The funding should be received in August or September 2014	
State Homeland Security Program (SHSP)	<p>FY11 SHSP – Awarded to Clermont County EMA</p> <p>A copy of the FY11 State Homeland Security Program Grant budget is attached. There are two projects that are remaining: The Sheriff’s Special Response Team ballistic equipment and the EOC Technology.</p> <p>The Sheriff’s Office has received their ballistic blankets and shin guards. We are still waiting for delivery of the ballasted shields.</p> <p>For the EOC Technology project, we have received the (12) laptops and they are currently being inventoried. The boundary microphones have been ordered and will be received and installed by the end of the month. The damage assessment tablets have been ordered. This grant ends on April 30, 2014.</p>	
FY13 SHSP – Regional Application	<p>Our region received funding for two (2) of the regional projects and the performance period ends June 30, 2015.</p> <ul style="list-style-type: none"> • Sustainment of the Type I HazMat teams • Sustainment of Dive Team (Task Force 1) 	

	These funds are administered by Hamilton County EMA.	
FY14 Homeland Security Grant Program	<p>FY14 Homeland Security Grant Program The grant guidance was just released to the State and it will most likely be regionally focused. UASI – Cincinnati region has been added back into the program and the region will be receiving 1 million dollars.</p> <p>FY14 Port Security Grant Program Information has been sent to jurisdictions along the river. The program is run through the Area Maritime Security Committee. The Program guidance and application process is heavily weighted to Ohio River Maritime security issues. If you have questions relative to the grant, contact Pam Haverkos at (513) 735-8502.</p>	
New Business		
Executive Order 13650: Improving Chemical Facility Safety and Security	<p>Executive Order 13650: Improving Chemical Facility Safety and Security was issued by President Obama in August 2013. The federal government is trying to improve federal coordination of the Emergency Planning and Community Right-to-Know Program (EPCRA). They have established a working group including the Department of Homeland Security, US Environmental Protection Agency, Department of Justice, Department of Agriculture and Department of Transportation. The group has identified six (6) key action areas:</p> <ul style="list-style-type: none"> • Expand engagement of chemical facilities in the LEPC • Improve training to responders • Improve support to local SERC/LEPC • Identify and coordinate funding sources for LEPCs • Increase use of electronic reporting and data management • Improve public participation in LEPC 	
Annual Hazardous Material Plan Update	<p>The annual Hazardous Material Plan Update is due on or before 10/17/14. The Hazard Analysis Annex is updated annually to reflect the new EHS filers. The Plan content was last updated in 2010. We would like to set up a working group to review and update the plan. The information gathered from the Commodity Flow Study will be incorporated.</p> <p>B.J. Jetter, Ed Humphrey, and Bonna Bauer volunteered to participate on the plan update. The new American Red Cross representative will be invited to participate.</p> <p>The plan will be reviewed at the July 17th, 2014 LEPC quarterly meeting. The Plan will be</p>	<ul style="list-style-type: none"> • EMA will send out a draft plan 30 days prior to the July 17th LEPC meeting. • EMA will present a quick LEPC Overview presentation at the July 17th LEPC meeting.

	submitted for adoption at the September 18 th , 2014 LEPC quarterly meeting.	
Flood Response Annex	<p>Pam Broughton asked for any comments or changes to the Flood Annex. While the maps included are not as clear, the font cannot be increased in size on the legends. Suggestions were made to print them on larger paper and possibly in color.</p> <p>In order to get all the plans updated, EMA would like to discuss one plan at each LEPC meeting. Once we have approval of several annexes by the LEPC, they will be sent as a group to the Board of County Commissioners for approval.</p> <p>A motion was made by Ed Humphrey and seconded by Brooke Matzen to approve the Clermont County EOP - Flood Annex. The motion passed.</p>	
Safer Ohio Program	<p>Keven Clouse reported to the group on the Safer Ohio Program, which was rolled out on April 15th. This program was started by the Director of the Ohio Department of Public Safety (ODPS).</p> <p>Under the Safer Ohio Program, ODPS created the “Hub” that will be staffed 24/7. The Hub will be the central point for reporting significant events. The County EMA will contact the Hub of local events. If an event warrants State assistance, the Hub will contact the Ohio EMA decision makers to begin the deployment process.</p> <p>ODPS also rolled out the Safer Ohio App which provides a repository for pictures and information to improve situational awareness. The app also includes, “See Something, Send Something”, where citizens can send pictures should they see something suspicious.</p> <p>Since this is fairly new, problems will be flushed out as they arise and changes will probably be made as it becomes more widely utilized. EMA will keep the group updated on the program.</p>	
Other Business		
All-Hazard Mitigation Plan	The Plan was adopted by FEMA, OEMA and the Board of County Commissioners. EMA will be working with the local jurisdictions to adopt the plan. The plan is in effect for five (5) years from the date adopted by the BCC.	<ul style="list-style-type: none"> ○ EMA will begin the review process in approximately 3-1/2 years.
Emergency Operation Plan (EOP)	EMA is looking to update the Plan in pieces, reviewing and updating one plan at a time.	
Department Reports		
Water Resources	Dwight Culbertson reported that the Water Resources Department monitors approximately 150	

Department	facilities throughout the county. Over the last several years, they have been developing a new communication process through Verizon Cellular to monitor systems for the water and sewer facilities. When there is a problem at a facility, alarms are sent out within a minute, which results in cost savings to avert more serious problems. This process has greatly exceeded their expectations. If anyone is interested in learning more about this process/system, contact Dwight Culbertson at (513) 732-7948 or dculbertson@clermontcountyohio.gov .	
County Engineer	Rob Alfieri reported that the public works database he has created is approximately 70-80% complete.	
Training	<p>The Annual Pipeline Safety Meeting will be held on May 8th, 2014 at the Sharonville Convention Center, 11355 Chester Road, Sharonville, Ohio.</p> <p>EMA applied for and received HazMat Awareness Training through Ohio EMA. Cleveland State University will provide the 8 hour training. The date and time has not been determined, although the course will take place prior to the end of 2014. If anyone is interested, please contact Pam Haverkos at (513) 735-8502 or phaverkos@clermontcountyohio.gov.</p>	
EMA Report	<p>With the Homeland Security Grant Program (HSGP) ending, the County had to terminate the Red Barn Lease for the storage of the three (3) WMD trailers and Coroner's Trailer. The trailers will be inventoried and moved on April 25th. The 3 WMD trailers will be transferred to the City of Milford, the Village of Bethel and Union Township.</p> <p>Ohio EMA released information on the Hazard Mitigation Grant Program (HMGP) opportunity – which includes Pre-Disaster Mitigation and Flood Mitigation Assistance. Interested jurisdictions must submit a preliminary application to Steve Ferryman by May 16th, 2014.</p> <p>Keven Clouse reported that another round of the Ohio Safe Room Rebate Program is available. Applications are due by midnight Friday, April 18, 2014. Ohio EMA has funding for 39 rebates this year with a 75/25% match. In the last round, Clermont County had 12 applications approved.</p>	<ul style="list-style-type: none"> • EMA will get it out to the local jurisdictions.
Greater Cincinnati Hazmat Unit	<p>Brooke Matzen reported on the following trainings available through Greater Cincinnati HazMat Unit</p> <ul style="list-style-type: none"> • GCHMU hosts training on the 2nd Saturday of every month • Cincinnati State has received Public Utilities Commission of Ohio (PUCO) funds to provide free hazmat training for local responders. • Various training CDs are also available from the Greater Cincinnati Hazmat Unit. 	

	<ul style="list-style-type: none"> The 2014 OKI Hazmat Conference will be held September 15 and 16, 2014 from 8:00 A.M. to 5:00 P.M. at Anderson Center, 7850 Five Mile Road, Anderson Township, Ohio. The registration fee is \$29 for the two days. For more information and to register, visit www.okihazmatconference.com. 	
Clermont Mercy Hospital	Bonna Bauer reported that the new emergency room is open and work should be completed by the end of June.	
Next Meeting	The next meeting will be July 17, 2014 at 1:30 p.m. in the Emergency Operation Center.	
Adjournment	A motion was made by Pam Broughton and seconded by Brooke Matzen to adjourn the meeting. The motion passed and the meeting was adjourned at 3:07 pm.	