



## Meeting Notes January 28, 2014

Attendees: Karen Alsip, Pam Broughton, Lisa Davis, Ed Humphrey, Michael Jackson, Carol Kisner, Cyn Macke, Melinda Payne and Laurie Schlueter.

Topic	Discussion	Action Items
<b>Welcome</b>	The meeting started at 1:43 PM.	
<b>Review of the Meeting Notes</b>	<p>Due to limited attendance, approval of the meeting notes from the July 30, 2013 and October 22, 2013 meetings was postponed.</p> <p>The group discussed the By-laws and membership roster. The group agreed to review the by-laws and update the membership roster to ensure that future meetings had a quorum.</p>	<ul style="list-style-type: none"> <li>○ EMA will refresh the existing by-laws and send the group a copy for review prior to the next meeting.</li> <li>○ EMA will refresh the membership roster to reflect the current make up of the Committee.</li> </ul>
<b>New Business</b>		
Dangerous Wild Animal Response Plan	<p>Pam Broughton provided an overview of the County Dangerous Wild Animal Response Plan. The Plan outlines the response actions to be taken should a dangerous wild animal and/or a restricted snake be released or escape. This in response to the October 2011 incident in Muskingham County involving the release of dangerous wild animals.</p> <p>As of 2014, Dangerous Wild Animal Owners were required to get a wildlife sanctuary permit. To get a permit, the owner had to submit a response plan to the local law enforcement agency. 2014 is the first year snakes were required to be reported. As of 2013, there were 20 dangerous wild animals registered in Clermont County. EMA has contacted the Ohio Department of Agriculture to acquire a more accurate list of registered animals in the county.</p> <p>The Plan is due to Ohio Department of Agriculture by February 28<sup>th</sup>. The Plan will be sent out electronically, if you have any changes, please submit them by January 30<sup>th</sup> to <a href="mailto:pbroughton@clermontcountyohio.gov">pbroughton@clermontcountyohio.gov</a></p>	<ul style="list-style-type: none"> <li>○ EMA will send the draft DWART Plan electronically with the minutes for review by members.</li> <li>○ EMA will submit the Plan to the BCC for their adoption and then forward to ODA for their adoption.</li> </ul>
Emergency Operation	The EMA is working to update the Emergency Operation Plan (EOP). The group	

<p>Plan Update</p>	<p>discussed reviewing relevant components of the EOP. Relevant components include:</p> <ul style="list-style-type: none"> <li>• Donations Management</li> <li>• Volunteer Management / Volunteer Reception Center</li> <li>• Mass Care and Shelter Operations</li> <li>• Long Term Recovery Committee</li> <li>• Medical Reserve Corps</li> </ul> <p>The group agreed to focus on the Volunteer Reception Center Plan first. Developmental Disabilities has a Plan that the Citizen Corps will provide suggestions for updates. DD will send the group the current draft and provide an overview of the plan at the next meeting.</p> <p>EMA has been working with The Tri-State Community Organizations Active in Disaster (Tri-State COAD) to develop a donation management toolkit to aid in the coordination of donation activities following a large scale disaster. Encouragement of cash donations was preferred which would enable the Long Term Recovery Committees (LTRC) to partner with various local stores for specific items, such as appliances, bedding, furniture, etc. Donation of clothing, bedding and similar items were being discouraged due to health reasons, such as bed bugs and cleanliness and request that these items be donated to local organizations that routinely handle such items.</p>	
<p><b>Old Business:</b></p>		
<p>\$1,000 Donation</p>	<p>The group discussed the Severe Weather Awareness – Alert and Notification Brochure. Members were asked to review the information provided and submit any additions and/or deletions to <a href="mailto:pbroughton@clermontcountyohio.gov">pbroughton@clermontcountyohio.gov</a>. The group discussed the various formats and while the tabbed flip format was preferred, EMA will design the brochure in both the tabbed flip and tri-fold format for comparison of pricing.</p>	<ul style="list-style-type: none"> <li>○ EMA to obtain pricing from local printers for review at the April 22, 2014 meeting.</li> </ul>
<p>Tri-State Community Organizations Active in Disaster (COAD)</p>	<p>The COAD meets the third Tuesday of every odd month at 10:00 AM at the American Red Cross (2111 Dana Avenue, Cincinnati, Ohio). Their next meeting will be February 18, 2014 (due to cancellation in January).</p>	
<p>All-Hazard Mitigation Plan Update</p>	<p>The plan was approved by FEMA on January 7, 2014. A presentation was made to the Board of County Commissioners. EMA will be submitting official adoption paperwork to the BCC in February. EMA will then work with the local jurisdictions to adopt the plan</p>	
<p>Community Outreach</p>	<p>Due to the time/personnel required to maintain two websites, EMA is looking to transition the Citizen Corps Council website into the EMA website. This transition</p>	

	<p>may be postponed until someone is hired to fill the County's Web Designer position.</p> <p>Carol Kisner thanked Melinda Payne, WebEOC Administrator, for her assistance in updating the Medical Reserve Corps information on the website.</p> <p>Due to personnel changes, social media is currently being handled by several county employees. If you have information that needs to be posted to the website, Facebook or Twitter, please submit the information to Pam Broughton at <a href="mailto:pbroughton@clermontcountyohio.gov">pbroughton@clermontcountyohio.gov</a>.</p>	
Training Announcements	<p>Regional Training – Contact Barry Webb, <a href="mailto:barry.webb@hamilton-co.org">barry.webb@hamilton-co.org</a> or 513.263.8059)</p> <ul style="list-style-type: none"> <li>• Senior Officials Workshop – Thursday, February 20, 2014 from 9:00 AM to 4:00 PM. The training will be held at the Clermont County Engineer's Office (2381 Clermont Center Drive, Batavia, Ohio 45103).</li> <li>• ICS-300, February 26-28, 2014 from 8 am – 5 pm (day 1 &amp; 2) and 8 AM to 1:30 PM on Day 3; at Anderson Center, 7850 Five Mile Road, Cincinnati, Ohio 45230.</li> <li>• Weather Spotter Training – Tentative Thursday, February 27, 2014 from 6:30 PM to 8:30 PM. The Training will be held at the Grant Career Center (718 West Plane Street, Bethel, Ohio 45106). To register, contact EMA at (513) 732-7661 or <a href="mailto:clermontema@clermontcountyohio.gov">clermontema@clermontcountyohio.gov</a></li> </ul>	
<b>Reports</b>		
CERT	No report.	
CART	No report.	
CARES	No report.	
MRC	<p>UC Clermont students are working on their Capstone project focusing on MRC recruitment. This is the second year UC Clermont has taken this on as their Capstone project. Last year the students recruited 20 new MRC volunteers.</p> <p>The Tri-State Medical Reserve Corps Regional Summit will be held on Saturday, May 17, 2014. The venue has yet to be decided; however, anyone interested should contact their local MRC coordinator for more details on the location as it becomes available. Please note that the MRC website is currently being revamped and is not available at this time.</p>	
VRC	<p>Lisa Davis expressed her appreciation for the nomination by the EMA and receipt of the 2013 FEMA Individual and Community Preparedness Award. Clermont County Board of Developmental Disabilities received an Honorable Mention for Outstanding Local Citizen Corps. Pam Broughton presented the award on October 22, 2013 at their banquet for their coordination of the mobile Volunteer Reception Center</p>	<ul style="list-style-type: none"> <li>○ EMA to research the possibility of trailers in the region that may be available for repurposing.</li> </ul>

	<p>following the March 2, 2012 EF3 tornado that impacted the Village of Moscow and Franklin, Tate and Washington Townships. Lisa also indicated that they have received several letters of congratulations, as well as, a proclamation from the President of the Ohio State Senate.</p> <p>They will be doing some fundraisers to assist with the purchase of a concession trailer which can be used at various functions, including the Volunteer Reception Center and the Clermont County Fair. The cost of the trailer is approximately \$1,200.00.</p> <p>A tabletop exercise is being planned for May 21, 2014. Anyone interested in participating, please contact Lisa Davis at <a href="mailto:ldavis@clermontdd.org">ldavis@clermontdd.org</a>.</p>	
<p>American Red Cross</p>	<p>No report.</p>	
<p>EMA</p>	<p>The National Weather Service has renewed Clermont County's Storm READY designation. Clermont County has been a Storm Ready Community since 2007.</p> <p>As a result of the heavy rains and snowfall this season, an Ohio River Flood Response Planning Meeting is scheduled for Wednesday, January 29, 2014, at 2:00 PM. The purpose of the meeting is to develop a flood response plan with partners along the Ohio River.</p> <p>SOSINK (Southwest Ohio, Southeast Indiana, and Northern Kentucky) – Urban Area Security Initiative (UASI) meeting, Tuesday, February 4, 2014 at 1:30 PM - 3:30 PM at Hamilton County EMA (2000 Radcliff Drive, Cincinnati, Ohio 45202)</p> <p>Melinda Payne, WebEOC Administrator, conducted several basic WebEOC Training classes in September and October, 2013. More in-depth training is being scheduled for March, 2014. Melinda also reported that she is in the process of cleaning up WebEOC, so if you experience any problems, please contact Melinda Payne at <a href="mailto:mpayne@clermontcountyohio.gov">mpayne@clermontcountyohio.gov</a> or (513) 735-8621 for assistance.</p>	
<p>Chamber of Commerce</p>	<p>The Clermont Chamber of Commerce will hold its Salute to Leaders on Tuesday, March 11, 2014 at 5:00 PM at the Oasis Conference Center, 902 Loveland-Miamiville Road in Loveland, Ohio. Reception and cash bar from 5:00 PM to 6:00 PM and dinner and program from 6:00 PM to 8:00 PM. The Salute to Leaders program honors non-elected individuals or organizations that have made a major contribution to the quality of life in Clermont County in 2013. Nominations are closed but to register for the event, go to <a href="http://www.clermontchamber.com/Salute-to-Leaders">www.clermontchamber.com/Salute-to-Leaders</a>.</p> <p>The "Agenda for the Future" is an initiative by the Clermont Chamber of Commerce Foundation that will continue the work started 25 years ago known as Clermont 2001.</p>	

	<p>Later the name was changed to Clermont 20/20. The objective in 2014 is to look at the county, determine strengths and weaknesses and create an action plan to address problems. Funding for this project is supported by a grant from Duke Energy. The kickoff event was held January 14, 2014. Community Forums will be conducted throughout January, February, and March 2014. For more information about this initiative or to learn how to participate in a conversation, visit <a href="http://www.clermontagenda.org">www.clermontagenda.org</a>.</p>	
United Way	No report.	
<b>Next Meeting</b>	The next meeting will be: April 22, 2014 at 1:30 PM. The meeting will be held in the Clermont County EOC (2279 Clermont Center Drive, Batavia, Ohio 45103).	
<b>Adjournment</b>	The meeting was adjourned at approximately 3:07 PM.	