



**Meeting Notes
July 30, 2013**

Attendees: Karen Alsip, Pam Broughton, Melisa Cain, Lisa Davis, Jim Dinkel, Debra Gordon, Tim Kelly, Carol Kisner, Cyn Macke, Bonnie Morrison, Melinda Payne, Sharon Reynolds and Lee Ann Watson.

| Topic | Discussion | Action Items |
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| Welcome | The meeting started at 1:44 PM with the Pledge of Allegiance. | |
| Review of the Meeting Notes | A motion was made by Cyn Macke and seconded by Lisa Davis to approve the Meeting Notes from the January 22, 2013 meeting. The motion passed. | <ul style="list-style-type: none"> ○ EMA will post the January 22, 2013 Meeting Notes on the Citizen Corps web page. |
| New Business | | |
| Tri-State Community Organizations Active in Disaster (COAD) – Resource Toolkit | <p>The Tri-State COAD is working to develop resource toolkits to aid in the coordination of long-term recovery activities following a large scale disaster. The following resource toolkits are under development:</p> <ul style="list-style-type: none"> • Donation Management – The toolkit will focus on long-term Donation Center management and the transition between short-term and long-term donation needs. The toolkit will identify the lessons learned from the March 2nd tornado. The group discussed some of the challenges related to clothing donations, specifically that managing clothing donations is resource intensive; requiring volunteers to sort, wash, organize, store and distribute. It was recommended that clothing not be accepted at donation drop-off locations in the future. • Case Management – The group discussed the need for more case managers and providing pre-training for case managers. The Coordinated Assistance Network (CAN) is tool that can be used by faith-based and non-profit partners to track client assistance. This system will help minimize duplication of effort and resources. • Construction Management – The COAD is developing Construction Management job aids. The Ohio Valley LTRC is currently building a home in Franklin Township and has run into numerous challenges due to the lack of a | |

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| | <p>local construction manager. The group discussed the challenges relative to rebuilding, returning people to their home in a timely manner, flood plain and assistance from other agencies that are only looking at their piece of the project. Bonnie Morrison provided the names of two individuals that may be able to assist with construction projects. The group also discussed the possibility of working with Habitat for Humanity.</p> <p>Lisa Davis provided information for the Disaster Fair 2013 – 5 to Get Ready, flyer attached, which will be held on Saturday, August 24, 2013, from 10:00 AM to 2:00 PM at the American Red Cross (2111 Dana Avenue, Cincinnati, Ohio).</p> <p>Approximately 1,300 flyers were distributed at the Clermont County Fair. The Disaster Fair will focus on preparedness. Carol Kisner offered medical brochures from the Health Department. Pam Broughton thanked Lisa Davis for her participation in the Disaster Fair.</p> <p>The COAD meets the third Tuesday of each month at 10:00 AM at the American Red Cross (2111 Dana Avenue, Cincinnati, Ohio).</p> | |
| Old Business: | | |
| \$1,000 Donation | <p>Pam Broughton stated that the EMA with the American Red Cross has been unable to finalize a clear concise list of supplies to be purchased for the Shelter Trailer. She asked the group about the possibility of changing direction in the way this money will be spent.</p> <p>The County participated in the U.S. Army, 91st Civil Affairs Battalion (CAB), pre-deployment exercise, July 22-26, 2013. While in Clermont County, the 91st CAB team assessed levels of preparedness for tornado/high wind events in mobile home communities. The results showed that many residents did not understand the sirens and they did not have plans on where they would go in event of an emergency. It was suggested that the donation could be used for a public awareness campaign.</p> <p>A public awareness brochure was considered as one option. The group discussed various methods as to how to distribute the brochures with the possibilities of partnering with the local fire and police departments, schools, PTAs, and also at local festivals and fairs.</p> <p>As a result of the storms the past few weeks, Wayne Township Fire and Rescue has shown interest in a weather radio campaign. The brochure could be distributed in conjunction with other preparedness activities.</p> | <ul style="list-style-type: none"> ○ EMA will prepare a mock up brochure for review at the October 22, 2013 meeting. ○ EMA will discuss the supplies for the Shelter Trailer with the American Red Cross. |
| Long Term Recovery | The Long Term Recovery Committee is wrapping up the remaining cases. The LTRC | |

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| <p>Committee (LTRC) Update</p> | <p>will no longer meet; however, the Executive Committee will continue to coordinate the remaining cases. The LTRC has been extended an invitation to attend the Citizen Corps Council meetings. The LTRC has strengthened relationships and aided recovery of the storm survivors. The feedback received has been positive.</p> <p>The group discussed some of the lessons learned such as coordination of resources, distribution of information.</p> | |
| <p>All-Hazard Mitigation Plan Update</p> | <p>The 2013 All-Hazard Mitigation Plan has been submitted to the State, and at this time, we are waiting for Ohio EMA approval. Once approved the Plan will be submitted to FEMA. Then the Plan will be sent to the local jurisdictions for adoption.</p> | |
| <p>Community Outreach</p> | <p>Current EMA is maintaining two separate websites, the EMA and the Citizen Corps page. EMA is seeking a volunteer to maintain and update the Citizen Corps page.</p> <p>With September being Disaster Preparedness Month, the group discussed options to reach out and share disaster preparedness information.</p> <p>Twelve (12) Clermont County residents were selected for the OEMA Safe Room Rebate program. These residents have an option to install a storm shelter or retrofit a room within their home. Debra Gordon made a suggestion to include how to create a safe room brochure.</p> | |
| <p>Reports</p> | | |
| <p>CERT</p> | <p>Sharon Reynolds stated that they currently have six people interested in CERT training. She reported that Delhi Township has training scheduled for the fall and that both Springfield Township and Green Township are also scheduling training.</p> | |
| <p>CART</p> | <p>Goshen's National Night Out is planned for Tuesday, August 6, 2013 from 5:00 PM to 10:00 PM. The event will take place behind Marr/Cook Elementary (6696 Goshen Road).</p> <p>The 3rd Annual Strut Your Mutts Paws by the River is scheduled for Saturday, September 14, 2013 from noon to 6:00 PM.</p> <p>The Ohio VOAD (Voluntary Organizations Active in Disaster) Fall Conference will be held Wednesday, November 13, 2013 from 9:00 AM to 3:30 PM at the LifeSpring Christian Church (1373 Galbraith Road, Cincinnati, Ohio). Bonnie Morrison has been asked to do two presentations, Pet Disaster and Volunteer Reception Center. Tri-State CART has a truck prepared and staffed for pets, currently geared to hold 38 animals; however, the truck contains enough equipment to handle up to 200 animals.</p> | |
| <p>CARES</p> | <p>No report</p> | |
| <p>MRC</p> | <p>The MRC held their annual summit on April 13th – 188 people attended the training.</p> | |

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| VRC | No report. | |
| American Red Cross | No report | |
| EMA | Melinda Payne, WebEOC Administrator, was introduced. Melinda will be holding WebEOC Training, starting in September. To schedule WebEOC training, please contact Melinda at mpayne@clermontcountyohio.gov or at 513-735-8621. | |
| Chamber of Commerce | The Chamber of Commerce is hosting the Business Technology Summit 2013 on Tuesday, October 29 th , 2013 from 10:30 AM to 5:00 PM at Holiday Inn & Suites Cincinnati Eastgate. Cyn Macke indicated that they are recruiting volunteers and if interested, please contact the Chamber of Commerce at 513-576-5000. A flyer is attached. | |
| United Way | The Clermont County Safety Net Alliance was created to improve the efficiency and effectiveness of emergency services provided to Clermont County low-income families through collaboration. If you are interested and not already registered, you can go online at http://www.ccsafetynet.org/ to complete an application. | |
| Mental Health & Recovery Board | Lee Ann Watson has been trained to be a trainer in a program, which has been endorsed by President Obama and will recognize individuals with mental illnesses. | |
| Next Meeting | The next meeting will be: October 22, 2013 at 1:30 PM. The meeting will be held in the Clermont County EOC (2279 Clermont Center Drive, Batavia, Ohio 45103). | |
| Adjournment | The meeting was adjourned at approximately 3:16 PM. | |