



**Meeting Notes
October 22, 2013**

Attendees: Karen Alsip, Pam Broughton, Debra Gordon, Carol Kisner, Cyn Macke, Melinda Payne, Samuel Salyer, Sandra Salyer and Bill Schroeder.

Topic	Discussion	Action Items
Welcome	The meeting started at 1:30 PM.	
Review of the Meeting Notes	Due to limited attendance, approval of the meeting notes from the July 30, 2013 meeting was postponed.	
New Business		
FEMA Individual and Community Preparedness Awards	<p>EMA submitted two nominations for the FEMA Individual and Community Preparedness Awards, which recognizes innovative programs and individuals that have improved preparedness and resiliency in their community.</p> <p>Clermont County Developmental Disabilities received an Honorable Mention for Outstanding Local Citizen Corps Initiative for their coordination of the mobile Volunteer Reception Center following the March 2, 2012 EF3 tornado that impacted the Village of Moscow and Franklin, Tate and Washington Townships. The Volunteer Reception Center, active for 9 days following the tornado, processed over 1,000 volunteers.</p>	
2014 Citizen Corps Council Meeting Schedule	<p>The group agreed to the following 2014 meeting schedule:</p> <ul style="list-style-type: none"> • January 28, 2014 • April 22, 2014 • July 29, 2014 • October 28, 2014 	
Old Business:		
\$1,000 Donation	The group discussed the Severe Weather Awareness – Alert and Notification Brochure. EMA put together Alert and Notification information to be considered for the brochure. Topics included: personal weather alerts and notifications, weather radios, outdoor warning sirens, the difference between a watch and warning, and what to do when a tornado warning is issued. The group discussed the various brochure formats, including a tabbed flip brochure, folded pocket guides and the standard tri-fold brochure. Interest was shown in the tabbed flip brochure but	<ul style="list-style-type: none"> ○ EMA to inquire with local educational organizations regarding the assistance for the design and/or layout of the brochure. ○ EMA to obtain pricing from local printers for review at

	<p>indicated cost could be a factor for this format. It was suggested that if the standard tri-fold format was used, one-third of the brochure could be perforated and include various websites for electronic alerting services in the Southwest Ohio Region, so that it could be easily removed and placed in a highly visible and easily accessible area in the home.</p>	<p>the January 28, 2014 meeting.</p>
<p>Long Term Recovery Committee (LTRC) Update</p>	<p>The Ohio Valley LTRC is wrapping up two (2) final cases. The home being built in Franklin Township is expected to be completed by Thanksgiving. The homeowner has waited almost (2) years to return to his home. Jackson Area Ministries has been overseeing the project. The original estimate for the home was \$40,000.00 but the actual cost has doubled. Additional donations have been received from various organizations to offset the added expenses.</p> <p>The lessons learned from this particular project will shape how the LTRC handles future new construction projects. The group has identified the need for a local construction manager, site manager, and volunteer coordinator to address safety concerns and supervision of volunteers.</p>	
<p>Tri-State Community Organizations Active in Disaster (COAD)</p>	<p>The Tri-State COAD is working to develop resource toolkits to aid in the coordination of long-term recovery activities following a large scale disaster.</p> <ul style="list-style-type: none"> • Donation Management • Case Management • Construction Management <p>The COAD meets the third Tuesday of every odd month at 10:00 AM at the American Red Cross (2111 Dana Avenue, Cincinnati, Ohio). Their next meeting will be January 21, 2014.</p>	<ul style="list-style-type: none"> ○ EMA to keep the Council updated on the progress of the toolkits.
<p>All-Hazard Mitigation Plan Update</p>	<p>The second draft of the 2013 All-Hazard Mitigation Plan has been submitted to Ohio EMA for their approval. Once approved, the Plan will be submitted to FEMA. Then the Plan will be sent to the local jurisdictions for adoption.</p>	
<p>Community Outreach</p>	<p>Currently EMA is maintaining two separate websites, the EMA and the Citizen Corps page. It was suggested that the Citizen Corps page could be incorporated into the EMA website since there have been no volunteers to maintain and update the Citizen Corps page. The group also discussed the duplication of information contained on both websites.</p> <p>EMA has made a number of presentations to various groups in regards to preparedness and emergency planning.</p> <p>A meeting was held last week with Duke Energy to discuss power restoration coordination. The meeting focused on ways to improve damage reporting,</p>	<ul style="list-style-type: none"> ○ EMA to obtain data as to how many hits the Citizen Corps website receives during a month.

	<p>coordination with Duke, coordination of road closures, and closing the loop once roads have been cleared and power is restored.</p> <p>Samuel Salyer, American Red Cross, informed the group that they also have been doing some disaster education events.</p>	
Reports		
CERT	No report.	
CART	No report.	
CARES	Members assisted with the Clermont County Fair (July) and the New Richmond River Days (August).	
MRC	<p>The General Health District hosted a Drive-Thru Seasonal Flu Shot Clinic on October 5, 2013. While they anticipated 100-200 people, only 13 people showed to take advantage of this service.</p> <p>The Tri-State Medical Reserve Corps Regional Summit will be held in May of 2014. Details will be provided when available.</p>	
VRC	No report.	
American Red Cross	Ohio Voluntary Organizations Active in Disaster (VOAD) will hold their Fall Conference, hosted by COAD, on Wednesday, November 13, 2013 at the American Red Cross (2111 Dana Avenue, Cincinnati, Ohio). Registration fee is \$25.00 per person and includes lunch. The deadline for pre-registration is November 6, 2013. For more information and to register online, go to http://ohvoad.communityos.org and click on "OHIO VOAD Conference". Keith Alvey, Divisional Disaster Vice President, American Red Cross, will make a special presentation, "Hurricane Sandy Debriefing" during the conference.	
EMA	<p>Melinda Payne, WebEOC Administrator, has been offering WebEOC Training. To schedule WebEOC training or Microsoft Office (Word, Excel and Outlook), contact Melinda at mpayne@clermontcountyohio.gov or at 513-735-8621.</p> <p>EMA has developed guidance on Continuity of Operations Planning. EMA is still working on a Plan template, but would be willing to share it with others when available.</p> <p>The LEPC annual exercise requirement has been met for 2014. We received credit for an actual incident that occurred on August 8, 2013 in Wayne Township involving an overturned tanker truck that spilled approximately 200 gallons of aviation fuel into an adjacent cornfield.</p>	
Chamber of Commerce	The Chamber of Commerce is hosting the Business Technology Summit 2013 on Tuesday, October 29 th , 2013 from 10:30 AM to 5:00 PM at Holiday Inn & Suites Cincinnati Eastgate. Cyn Macke indicated that they will have a variety of speakers	

	and approximately 30 exhibitors. A flyer is attached. Ohio Chief Justice Maureen O'Connor will be the featured presenter relative to the Judicial Reform Program at the Clermont Chamber Monthly Membership Luncheon on January 10, 2014 from 11:30 AM to 1:00 PM at Receptions Eastgate (4450 Eastgate South Drive, Cincinnati, Ohio).	
United Way	The 2013 United Way of Greater Cincinnati campaign is nearing the end. This year's campaign is falling short of its goals and it is not too late to make a contribution.	
Next Meeting	The next meeting will be: January 28, 2014 at 1:30 PM. The meeting will be held in the Clermont County EOC (2279 Clermont Center Drive, Batavia, Ohio 45103).	
Adjournment	The meeting was adjourned at approximately 2:47 PM.	